

Business Registration Number: 0101376672  
Head Office: No. 183 Hoang Hoa Tham Street,  
Ngoc Ha Ward, Ba Dinh District, Ha Noi

Ha Noi, April 3<sup>rd</sup>, 2025

## INVITATION LETTER

### TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

**To: Shareholders of Hanoi Beer Alcohol and Beverage Joint Stock Corporation**

The Board of Directors of Hanoi Beer Alcohol and Beverage Joint Stock Corporation (“HABECO”) respectfully informs and invites you to attend the 2025 Annual General Meeting of Shareholders.

1. **Time:** 08:30 AM, April 24<sup>th</sup>, 2025.
2. **Venue:** HABECO Hall – No. 183 Hoang Hoa Tham Street, Ngoc Ha Ward, Ba Dinh District, Ha Noi.
3. **Attendants:** Shareholders listed in the register of shareholders of HABECO as of March 26<sup>th</sup>, 2025, issued by the Vietnam Securities Depository and Clearing Corporation and authorized party are eligible to attend.
4. **Meeting Agenda:** Shareholders are kindly requested to review the meeting agenda and meeting documents on the website: <http://www.habeco.com.vn>
5. **Registration for attendance:**

To ensure that the preparations for the Annual General Meeting are thorough, we request that shareholders confirm their attendance or authorize party to attend the Annual General Meeting **by April 23<sup>rd</sup>, 2025**.

In case a shareholder authorizes another individual to attend, please prepare two Letters of Authorization (according to the attached template): one (01) original copy for the authorized individual and one (01) photocopy to be sent to the following address:

**Office of the Board of Directors, Hanoi Beer Alcohol and Beverage Joint Stock Corporation**  
**No. 183 Hoang Hoa Tham Street, Ngoc Ha Ward, Ba Dinh District, Ha Noi**  
**Phone: (024) 38453843/ Fax: (024) 37223784/ Mobile: 098.789.2929.**

6. **When attending the Annual General Meeting:**

Shareholders or authorized parties are kindly requested to bring and present the following documents:

- (1) ID card/Passport/Copy of the Business Registration Certificate;
- (2) Invitation Letter;
- (3) Letter of Authorization (*original copy*) in case of authorization.

We respectfully request shareholders will attend fully and punctually to ensure the success of the General Meeting.

Best Regards./.

**O/B THE BOARD OF DIRECTORS**  
**CHAIRMAN**



**Tran Dinh Thanh**



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**CONFIRMATION OF ATTENDANCE**  
**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**To: Hanoi Beer Alcohol and Beverage Joint Stock Corporation**

Shareholder's name: .....

ID card /Passport/Business Registration Certificate No: .....

Date of issue: .....Place of issue: .....

Shareholder code: .....

Legal representative (*for organizations*): .....

ID card No: .....Date of issue: .....Place of issue: .....

Address: .....

Phone: .....Fax: .....Number of shares owned: .....

I hereby confirm my attendance at the 2025 Annual General Meeting of Shareholders of Hanoi Beer Alcohol and Beverage Joint Stock Corporation.

....., ..... 2025

**Registered shareholder**

(*Signature, Full Name, and Seal if applicable for organizations*)





**THE SOCIALIST REPUBLIC OF VIETNAM**  
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**LETTER OF AUTHORIZATION**  
**FOR ATTENDING THE 2025 ANNUAL GENERAL MEETING OF**  
**SHAREHOLDERS**

**To: Hanoi Beer Alcohol and Beverage Joint Stock Corporation**

**1. AUTHORIZING PARTY:**

**Shareholder's name:** .....  
**ID card/Passport/Business Registration No:** .....  
**Date of issue:** ..... **Place of issue:** .....  
**Shareholder code:** .....  
**Legal Representative (for organizations):** .....  
**ID card No:** ..... **Date of issue:** ..... **Place of issue:** .....  
**Address:** .....  
**Phone:** ..... **Fax:** ..... **Number of shares owned:** .....

**2. AUTHORIZED PARTY:**

- ☐ Mr. Tran Dinh Thanh - Member of the BoD    ☐ Mr. Tran Thuan An - Member of the BoD  
☐ Mr. Ngo Que Lam    - Member of the BoD    ☐ Mr. Bui Huu Quang - Member of the BoD  
☐ Mr. Vu Xuan Dung    - Member of the BoD    ☐ Ms. Quan Le Ha - Member of the BoD  
☐ Mr. Tran Danh Dang - Member of the BoD

**Or Mr./Ms:** .....  
**ID card/Passport No:** ..... **Date of issue:** ..... **Place of issue:** .....  
**Address:** ..... **Phone:** .....

**3. SCOPE OF AUTHORIZATION:**

The Authorizing Party agrees to authorize the Authorized Party named in section 2 above to attend, vote, and/or elect on all matters at the 2025 Annual General Meeting of Shareholders of Hanoi Beer Alcohol and Beverage Joint Stock Corporation.

The Authorizing Party takes full responsibility for this authorization and strictly complies with all applicable laws and the Charter of Hanoi Beer Alcohol and Beverage Joint Stock Corporation.

This Letter of Authorization is only valid for the 2025 Annual General Meeting of Shareholders. The Authorized Party may not delegate this authorization to a third party.

**Authorized party**  
(Signature & Full Name)

....., ..... 2025  
**Authorizing shareholder**  
(Signature, Full Name, and Seal if applicable  
for organizations)