

**MEETING AGENDA**  
**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**HANOI BEER ALCOHOL AND BEVERAGE JOINT STOCK CORPORATION**  
**Ha Noi, April 24<sup>th</sup>, 2025**

Time	Content
08:30 - 09:00	<b>Reception and shareholder verification:</b>
	- Welcoming delegates and shareholders
	- Verifying shareholder eligibility and distributing meeting documents
09:00 - 09:15	<b>Opening ceremony:</b>
	- Statement of purpose and introduction of participants
	- Report on shareholder verification results
	- Introduction and approval of the Presidium, Secretariat, and Vote Counting Committee
09:15 - 10:15	- Approval of the Meeting Agenda and Regulations
	<b>Agenda:</b>
	- Board of Management's report on evaluation of business and production activities in 2024 and plan for 2025
	- Board of Directors' report on corporate governance and operational performance in 2024 and orientations for 2025
	- Board of Supervisors' report
	- Proposal for approval of the 2024 financial statements and profit distribution plan
	- Proposal for approval of the 2025 business plan
	- Proposal for approval of the 2025 profit distribution plan
	- Proposal for approval of the 2024 salary and remuneration settlement; and the 2025 planned salaries/remuneration for Members of the Board of Directors and the Board of Supervisors
	- Proposal for selection of the auditing firm for the 2025 financial statements
10:15 - 10:45	- Other matters (if any)
	- Discussion
10:45 - 11:00	- Voting on proposed resolutions
	- Break
	- Announcement of voting results by the Vote Counting Committee
11:00 - 11:30	<b>Meeting Conclusion:</b>
	- Statements by delegates
	- Approval of the Meeting Minutes and Resolutions
	- Closing remarks